



**SZENT ISTVÁN
EGYETEM**

BUDAI CAMPUS IGAZGATÓSÁG

**BUDAI KOLLÉGIUMOK
SOMOGYI IMRE KOLLÉGIUM**

Address: 1118 Budapest, Szüret utca 2-18.

Phone number: +36 1 305 7680

E-mail: fedor.ildiko@fh.szie.hu

Dear dormitory user,

If you are a **student of the Faculty of Food Science, Faculty of Horticulture or the Faculty of Landscape Architecture and Urbanism**, we are informing you that for the academic year of 2018-19, spring semester you can move into the dormitory **from 03/02/2019, between 9 a.m. and 5 p.m.**

Check-in before and after posted check-in times are permitted, however special circumstances may be limited. Please inform dormitory staff in advance by writing an e-mail to fedor.ildiko@fh.szie.hu **by 30 January, 2019 at the latest.**

I. Tasks you need to complete before the arrival:

In order to receive your Dormitory ID card, you will need to submit a **photo** via e-mail budaikollegiumok@szie.hu until **6 February 2019**. The photo format should be passport-style and meet the following requirements: Photo must be a JPEG and 3.5 x 4.5 cm, saved as **fullname_Somogyi**.

You should be able to gain access to the building using this card at the entrance.

If you lose or damage your Dormitory ID card, you will must pay 3000 HUF for the new one.

Check-in

You must print, fill and sign the Dormitory User's Agreement when you move in which is a legally binding agreement between you and the University. If you have any questions, you can ask Ildikó Fedor via e-mail. (fedor.ildiko@fh.szie.hu).

Student receives room keys and other check-in materials from staff.

The form of the Dormitory User's Agreement will be signed at the same time with the moving in to the dormitory, at the site.

<http://budaicampus.szie.hu/kollegiumok>

II. Cancellation

If you do not intend to move in, please notify the dormitory coordinator via e-mail (fedor.ildiko@fh.szie.hu) with **“Somogyi accommodation cancellation”** as the subject at the latest by 2 February 2019.

Residents whose student status has been changed to leave of absence/ are deferred students/ who have interrupted their studies etc. and will be “passive” in the given semester are required to notify the dormitory coordinator (fedor.ildiko@fh.szie.hu) in writing about their student status change. Passive students are not eligible for dormitory. Otherwise you will have to pay a fee of 4000 HUF for each night spent at the dormitory, and will be required to immediately move out.

III. Fees to be paid

Dorm fee has been paid for Stipendium Hungaricum Students.

IV. Guests and visitors

Guests are expected to observe all University rules and regulations. Overnight guests must pay **1000 HUF/person/night**. Overnight guest who spend the night at the dormitory, or who do not leave the premises by 11 pm., or who visit between 11 pm. and 7 am.

V. Accommodation

You will be lodged in double dorm rooms. Each room has a private bathroom with a shower. Toilets are located in the corridor. In every room there is an inventory report you must check it, when you move/check-in and out. Our staff ensures the cleanliness of public areas such as lounges, toilets, kitchens; however, residents are responsible for maintaining the cleanliness of their rooms and private bathrooms. Cleaning appliances (vacuum cleaner, bucket, mop) are available at reception.

There are 4 washing machines and 2 drying machine on the ground floor and another 4-2 on the first floor. You may use them free of charge.

Damage to the dorm room and furnishings will be the financial responsibility of the assigned occupant(s) of the room, if the responsible party(ies) cannot be identified.

If damage beyond normal wear and tear occurs to the public areas of the dormitory and it is not possible to determine the responsible party(ies), Residents may share the financial responsibility for such damage.

Residents must report all problems immediately, in these cases no fines will be charged when you move/check out.

If you have maintenance concerns with your room or floor that require attention, please contact the staff via email: somogyikarbantartas@gmail.com.

VI. Personal items you should and shouldn't bring

Bed linen is not provided by the dormitory, so please **bring your own**.

Sheets size: 150x200 cm, pillow size: 50x60 cm. You can bring your own sheets and pillows too.

The following items **may not be brought into the dormitory: fridges, microwave ovens, electric cookers, immersion boilers and electric heaters.**

VII. Getting connected

In the rooms wired access is available. Student is responsible for providing Ethernet (UTP) cable for connecting computers and laptops to the network. Computer lab is available on the 2nd floor to all residents. Each room is set up to provide wireless internet access. The name of the wifi network is: **Somkoll**, password: **Somkoll2017**. A bug report on the Internet should be sent to somkoll@szie.hu email address.

VIII. Room and roommates selection

Note that there is a selective waste collection policy at the dormitory, so please keep to its rules.

Smoking is not permitted inside. The risk for human lives and property are high in the dormitory, this is why we have a very sensitive fire alarm system. Please note that the alarm system can initiate an alarm when a small concentration of smoke reaches it.

Residents must take reasonable care to ensure the dormitory is safe from harm caused by fire and do nothing that will place themselves or others at risk.

Budapest, 29 January 2019.

Regards,

Fedor Ildikó s.k.
Dormitory Coordinator
Somogyi Imre Dormitory

Lengyel Tamás s.k.
Campus Manager
SZIE Budai Campus